



REQUEST FOR DEFERMENT OF STUDIES

Personal details

Name	Personal identity number
Email	Phone number

I am admitted to _____
starting (state autumn/spring semester and year) _____
and am hereby requesting a deferment of studies.

I wish to begin my studies (state autumn/spring semester and year) _____

Reason for the request for deferment of studies:

- Employer decided to postpone my leave of absence (include certified copy of the employer's decision)
- Basic military training (include certified copy of the draft order)
- Pregnancy (include certified copy of the estimated due date certificate)
- Illness (include doctor's certificate)
- Other (include an account of the reason as well as certified copied to support the account)

Please note:

In order to re-claim your place, you must apply for the study programme via www.universityadmissions.se by the application deadline and, in connection with this, upload or submit this decision to Antagningsservice, R 312, 106 53 STOCKHOLM, as well as respond to the admission decision within the appointed time.

Signature

Date	Signature
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DECISION

Date: _____ **Reg. no:** _____

Deferment granted until
autumn semester _____ spring semester _____

Deferment denied
Justification: _____

Decision by/Print name _____ Signature _____

Deferment of studies

Students admitted to a programme have the opportunity to apply for a deferment of studies if there are special grounds.

Special grounds may be that your employer has postponed your leave of absence, in accordance with Swedish legislation on leave of absence for studies, that you have been drafted for basic military training, or that you have fallen ill.

In addition to your personal details, the application must include the programme concerned and your grounds for deferment. These grounds must be supported; therefore, you must include, for instance, certified copies of relevant documents (doctor's certificate, draft order, etc.).

In order to re-claim your place, you must apply for the study programme via www.universityadmissions.se by the application deadline and, in connection with this, upload or submit this decision to Antagningservice, R 312, 106 53 STOCKHOLM, as well as respond to the admission decision within the appointed time.

Appeal

Rejected requests can be appealed within 3 (three) weeks of the decision.

If you wish to appeal a decision, you must produce a statement in writing where you include the decision you appeal, the requested change in the decision, and an explanation why you believe it should be changed. Start your letter of appeal with "To The Higher Education Appeals Board" and the reg. no/application no must be included.

Your appeal is to be sent to the Admissions Office at Lund University.

Postal address Antagningsavdelningen, Lunds universitet, BOX 221 00 Lund.

Email lant@stu.lu.se

Your appeal must have been received within three weeks of the date of the decision. An appeal received too late will not be processed (Sections 44 and 45 of the Administrative Procedure Act).

Tuition fee-paying students are exempted from the application fee

If you are normally required to pay an application fee for studies at Lund University, you will be granted an exemption from this requirement when you re-register for the programme for which you were granted a deferment.

The exemption is made locally at Lund University, once you have submitted a new application and uploaded the approved decision on deferment through your account on antagning.se. In connection with your application, you must also contact the Admissions Office at Lund University at lant@stu.lu.se to let them know that a new application has been made.