Dear Student.

Each semester you need to apply for courses you wish to study within the LUMA-GIS program. Check our home page in order to plan the courses you wish to study for the next semester.

http://luma.gis.lu.se/

Courses in your course queue that you have applied for in one semester but not started before the new semester will unfortunately be deleted from your queue and you will need to apply for these again!!

Application rounds for courses within MSc programs are open approximately:

~ 15th of March – 15th of April, for autumn semester
~ 15th of September – 15th of October, for spring semester

To apply for courses you wish to study within the LUMA-GIS program follow the instructions given below.

Visit the application site and choose to log in:

https://www.universityadmissions.se/
As you are already studying in Sweden use the right hand login and specify Lund University and go to the student portal to log in.

Log in using your StiL account

Lunds universitets centrala autentiseringstjänst (CAS)
When you are logged in Choose Courses & programmes and specify Lund University and correct semester. Now you search for either a specific GIS course through the course code (e.g. GISN10) or for all GIS courses at Lund University by writing GIS into the green window and press search or search for specific. All available courses with the name of GIS then come up in a drop list. Notice that you can show more information about the course (red circle). For distance learning courses within LUMA-GIS make sure it says Flexible and that it is NOT an LU-E***** application code. The E stands for individual course and is not taken within a Masters program.

As you can see each course is available multiple times. Some are closed for application which mean that they were individual courses open for application in an earlier application period.
The ones you can choose are open for application (green dot) or open for a late application (if the application period has closed). Each course is also available in three different study tempos so make sure you apply for the study tempo you want. Choose to see more information and check the study tempo before you add the course to your selection. (Fulltime = 100%, Halftime = 50%, Parttime = 25%)

If you are admitted to the LUMA-GIS master’s program before the introduction of tuition fees you do not have to pay fees but are only allowed to study courses within this program for free. So please check the course description and make sure that the course is distance learning (flexible) and is provided by the Department of Earth and Ecosystem Sciences. (There are GIS courses at Lund University at other faculties that you cannot study within the LUMA-GIS program) and additionally the course should NOT have a code LU-E**** but instead LU-*****.

Add the course to your course to the selection and also additional courses if you wish. They should now appear in the blue box. You are only allowed to study 150%. This means if you are admitted to 100% master’s program you may only apply for 45 credits of courses each semester, for 50% students; 22.5 credits and for 25% students; 11.25 credits.

You will be admitted to the courses you apply for and don’t need to apply for the same course at different study tempos.

When you are finished selecting courses: Press the button: To application.

You now arrive at *My applications*. As you already are admitted to the LUMA-GIS program you do not need to send in any documents and you can close the yellow window.
You may here prioritize your courses but has no real function in your case as you will be admitted to the courses you apply for (maximum 45 Credits for fulltime students in LUMA-GIS). Later in our AC database the courses will be added to your course queue and you will yourself choose which course(s) to start when the semester starts.

Your application should look like the image below.

!!!! Now it is very important that you apply for each course within the Master’s program Geographical Information Systems. See the red circle!!!

Submit your application and verify that it is correct, and you should receive a confirmation of your application sent to your StiL email.
Check the important key dates. You should receive an admission letter where you need to accept the offer of your admitted course(s).

You may be admitted to the course with a condition. This means that you have to fulfill the requirements for this course e.g. GISN10 requires that you have taken GISA11. The GIS requirements are not checked by the admission office. Our AC database will check this and courses will be put in your queue and be open when you have finished the required course(s).

If you have problems regarding the application routines and technique you may contact the Lund University admission office: Lant@stu.lu.se

Good luck!

LUMA staff